

Government of the People's Republic of Bangladesh
Ministry of Textiles and Jute
Jute Section-1
Bangladesh Secretariat, Dhaka.
www.motj.gov.bd

Ref: 24.00.0000.118.25.008.14-112


Date: 19/03/2018

Government Order

The undersigned is directed to convey the Government's approval to Mr. Mubarak Ahmad Khan, Advisor, Bangladesh Jute Mills Corporation (BJMC), Dhaka to attend the Programme on "Design of Cellulose Production Plant With a Capacity of M.T/Day From Jute" at University of Malaysia Pahang (UMP) in Malaysia from 19/03/2018 to 23/03/2018 under the following terms and conditions:

- (a) All related expenses of this travel will borne by BJMC;
- (b) The period of his visit and time spend for travel will be treated as on duty;
- (c) He will draw his pay and allowances in local currency;
- (d) He will not be allowed to stay abroad more than the approved period; and
- (e) He will submit a report on the tour to the Ministry of Textiles & Jute within 15 (Fifteen) days of his return.

02. This order is issued with the approval of the competent authority.



19/3/18
Khen Chan
Deputy Secretary
Phone-9571219

Ref: 24.00.0000.118.25.005.14

Date: 13/07/2017

Copy forwarded for kind information and necessary action to(not in order of seniority):

01. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with request to arrange issuance of a Note Verbale).
02. Secretary, Ministry of Textiles and Jute, Dhaka.
03. H.E High Commissioner, High Commission for the People's Republic of Bangladesh, Wisma HRIH Lotus, 442 1st Floor, Jalan Pahang, Setapak 53000 Kuala Lumpur **Malaysia**.
04. H.E. High Commissioner, High Commission of Malaysia, House No-19, Road No-6, Baridhara, Dhaka-1212.
05. Chairman, Bangladesh Jute Mills Corporation, Adamjee Court, Motijhee C/A. Dhaka.
06. Director General, Directorate of Immigration and Passport, Dhaka.
07. Deputy Secretary (Admn/Co-ordination), Ministry of Textiles and Jute, Dhaka.
08. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
09. PS to the Hon'ble Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
10. PS to the Hon'ble State Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
11. PS to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
12. Programmer, Ministry of Textiles and Jute, Dhaka.
13. Protocol Officer, Bangladesh Jute Mills Corporation, Adamjee Court, Motijheel, Dhaka.
14. Mr. Mubarak Ahmad Khan, Advisor, Bangladesh Jute Mills Corporation (BJMC), Dhaka


19/3/18
Khen Chan
Deputy Secretary
Phone-9571219