

Government of the People's Republic of Bangladesh
Ministry of Textiles & Jute
Admin-1(Establishment) Section
Website: www.motj.gov.bd

Memo No.24.00.0000.111.25.004.15- 523

Dated: 28.04.2016.

From: Nasrin Jahan
Deputy Secretary.

To : The Chief Accounts Officer
Ministry of Textiles and Jute
C, G, A, Bhaban, Sehunbagicha, Dhaka.

Sub : Government Approval to participate in the "Seminar on Service Management for Machinery Industry for Officials and Entrepreneurs Developing Countries" in China from 12 May to 01 June, 2016.

Sir,

I am directed to convey sanction of the Government of the People's Republic of Bangladesh in favor of the following Government officers to participate in the Seminar mentioned in the subject:

No	Name, Designation and office Address
01.	Mr. Md. Abdus Salam, Deputy Director (Technical), Directorate of Textiles, Dhaka.
02.	Mr. A.B.M. Saifur Rahman, Superintendent, Textile Vocational Institute, South Kattali, Chittagong.
03.	Mr. Md. Abdur Rahman, Assistant Director (Survey), Directorate of Textiles, Dhaka.
04.	Mr. Muhammad Javed Hossan Khan, Instructor (Computer), Bangabandhu Textile Engineering College, Tangail.

2. The Terms & Conditions for the said visit are mentioned below:

- a) The duration of visit including the transit time will be treated as on duty.
- b) They will draw their pay and allowances in local currency.
- c) All the expenses will be borne by the Government of China.
- d) They will leave Bangladesh for China on, or a day close to, 12 May, 2016 and return from China on, or a day nearer to, 01 June, 2016.
- e) They will have to submit a report to the Ministry of Textiles and Jute within 10 (ten) days after arrival in Bangladesh.

3. This order is issued with the approval of the competent authority.

NJB 28/04/16
Nasrin Jahan

Deputy Secretary
Phone No. 9540477(Off)
Cell: 01776611174.

Dated: 28.04.2016.

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Copy forwarded for kind information and necessary action to:

01. Senior Secretary, Ministry of Home/Economic Relation Division, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Director, Department of Textile, BTMC Bhaban, Karwoanbazar, Dhaka.
04. Director General, Immigration and passports, Agargoan, Dhaka.
05. The High Commission of Bangladesh in China.
06. The High Commission of China, Dhaka, Bangladesh.
07. Director, Hazrat Shah Jalal International Airport, Dhaka.
08. Principle, Bangabandhu Textile Engineering College, Tangail.
09. Superintendent, Textile Vocational Institute, South Kattali, Chittagong.
10. Mr. Md. Abdus Salam, Deputy Director (Technical), Directorate of Textiles, Dhaka.
11. Mr. A.B.M. Saifur Rahman, Superintendent, Textile Vocational Institute, South Kattali, Chittagong.
12. Mr. Md. Abdur Rahman, Assistant Director (Survey), Directorate of Textiles, Dhaka.
13. Mr. Muhammed Javed Hossan Khan, Instructor (Computer), Bangabandhu Textile Engineering College, Tangail.

✓ 14. Assistant Programmer, Ministry of Textiles and Jute, Dhaka. (For uploading on Website)

NJB 28/04/16
Nasrin Jahan
Deputy Secretary.