

Government of the People's Republic of Bangladesh

Ministry of Textiles & Jute

Admin-1

Bangladesh Secretariat, Dhaka

www.motj.gov.bd

Memo No.24.00.0000.111.25.001.17-883

Date: 02/11/2017

Form: Syed Amdadul Huq
Deputy Secretary

To: Chief Accounts Officer
Ministry of Textiles & Jute
Segun Bagicha, Dhaka.

Sub: Government sanction for the participation in the visit to Turkey and Germany.

Dear Sir,

With reference to the above, the undersigned is directed to inform you that the Government of Bangladesh is pleased to approve the Pre-Shipment Inspection (PSI) for Procurement of Machineries under the Projects Namely (1) 'Balancing Modernization, Renovation and Expansion (BMRE) of the Existing Cloth Processing Centre at Madhabdi, Narsingdi' and (2) 'Establishment of the three Handloom service Centers in Different loom intensive area' the following 6 (Six) members of the Ministry of Textiles & Jute and Bangladesh Handloom Board respectively to visit Turkey and Germany from 25/10/2017 to 30/10/2017 or near date total 06 (Six) days from travelling date (excluding travel time).


Sl. No	Name	Designation	Remarks
01.	Mr. Jashim Uddin Ahmed	Chairman, Bangladesh Handloom Board	Team Leader
02.	Mr. Md.Ashraf Ali	Additional Secretary Ministry of Textiles & Jute	Member
03.	Dr. Shaikh Alamgir Hossain	Project Director, BMRE Project Bangladesh Handloom Board	Member
04.	Ms.Tania Khan	Deputy Chief, Ministry of Textiles and Jute	Member
05.	Md.Matiar Rahman	Principal, Bangladesh Handloom Education & Training Institute, Narsingdi, Bangladesh Handloom Board.	Member
06.	Nasrin Sabiha Akter Banu	APS to Hon'ble Minister, Ministry of Textiles and Jute.	Member

2. Nasrin Sabiha Akter Banu will be accompanied by her Husband Mr. Abu Taleb Md. Shakib. All expenses relating to travel of Mr. Abu Taleb Md. Shakib. will be borne by Nasrin Sabiha Akter Banu.

3. Terms & Conditions:

- The delegation will leave Dhaka to Turkey and Germany on or convenient date.
- The Period of the tour including transit will be treated as on duty.
- All the expenses of the official members of the delegation in connection with the tour will be borne by Bangladesh Machine Tools Factory Ltd.
- They will draw their salary in local currency and no part of it shall be drawn in foreign currency.

4. This order is issued with the approval of the competent authority.



02/11/2017
Syed Amdadul Huq
Deputy Secretary
Phone:9540477

Memo No.24.00.0000.111.25.001.17-883

Date: 02/11/2017

Copy forwarded for kind information and necessary action (Not in order of Seniority):

- 01) Cabinet Secretary/Principal Secretary, Govt. of the People's Republic of Bangladesh.
- 02) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 03) Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 04) Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (**With request to arrange issuance of a Note Verbal**).
- 05) H.E. Ambassador, Embassy of the Federal People's Republic of Germany in Bangladesh.
- 06) H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Berlin Germany.
- 07) H.E. Ambassador, Embassy of the People's Republic of Turkey, House-14/Av Road-62, Gulshan, Dhaka, Bangladesh.
- 08) H.E. Consulate General of the People's Republic of Bangladesh Istanbul, Turkey..
- 09) Managing Director, Bangladesh Machine Tools Factory (BMTF) LTD, Gazipur, Bangladesh.
- 10) Mr. Jashim Uddin Ahmed. Chairman, Bangladesh Handloom Board, BTMC Bhaban (5th Floor), 7-9 Kawran Bazar, Dhaka-1215.
- 11) Mr.Md.Ashraf Ali, Additional Secretary, Ministry of Textiles and Jute. Bangladesh Secretariat, Dhaka..
- 12) Director General, Immigration & Passport, Dhaka.
- 13) Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka.
- 14) Dr. Shaikh Alamgir Hossain, Project Director, BMRE Project, Bangladesh Handloom Board, BTMC Bhaban (5th Floor), 7-9 Kawran Bazar, Dhaka-1215.
- 15) Ms.Tania Khan, Deputy Chief, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
- 16) Md.Matiar Rahman, Principal, Bangladesh Handloom Education & Training Institute, Narsingdi, Bangladesh Handloom Board.
- 17) Ms. Nasrin Sabiha Akter Banu, APS to Hon'ble Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
- 18) Mr. Abu Taleb Md. Shakib. Husband of Ms. Nasrin Sabiha Akter Banu, APS to Hon'ble Minister. Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
- 19) P.S. to Hon'ble Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
- 20) P.S. to Hon'ble State Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
- 21) P.S to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
- 22) Programmer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka. (With request to publish in website).
- 23) P.O to Additional Secretary (Admin/Planning), Ministry of Textiles & Jute. Bangladesh Secretariat, Dhaka.

 02/11/2017
Syed Admadul Huq
Deputy Secretary