

**Government of the People's Republic of Bangladesh**  
**Ministry of Textiles and Jute**  
**Bangladesh Secretariat, Dhaka.**  
www.motj.gov.bd

Ref : 24.00.0000.111.25.001.17.991

Date : 12/12/2017

To

Chief Accounts Officer  
Ministry of Textiles and Jute  
Segun Bagicha, Dhaka.

**Subject: Government sanction to participate in "India International Mega Trade Fair 2017" in Kolkata from 15/12/2017 to 25/12/2017.**

Dear Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in "India International Mega Trade Fair 2017" Kolkata from 15/12/2017 to 25/12/2017.

Sl. No.	Name & Designation	Delegation
01.	Ms. Shoheli Shirin Ahmed, Joint Secretary, Ministry of Textiles & Jute,	Team leader
02.	Mr. Mainul Haq, Director (PMI), Jute Diversification Promotion Centre.	Member
03.	Miss. Seema Bose Adhara, Director (M.R.P) Jute Diversification Promotion Center.	Member
04.	Ms. Tinku Rani Saha, Administrative Officer, Ministry of Textiles & Jute.	Member

**2. Terms & conditions:**

- The delegation will leave Dhaka on or convenient date near to 14.12.17 and return to Bangladesh on or near to 26.12.2017;
- All expenses including air tickets shall be borne by the Jute Diversification Promotion Centre (JDPC) as per government rules;
- During the visit they will be treated as on duty;
- They will not go beyond the approved time of visit;
- They will have to submit a report to the Ministry within seven days after return;

3. This order is issued with the approval of the competent authority.

Sd/-  
(Nilufer Nazneen)  
Deputy Secretary  
Phone. 9571219(Off)

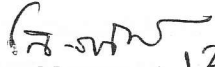
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**Copy forwarded for kind information and necessary action to (not in order of Seniority):-**

- 1 Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 2 Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 3 Secretary, Ministry of Foreign Affairs, Segun bagicha, Dhaka (With request to arrange issuance of a Note Verbal).
- 4 H.E. High Commissioner, High Commission of India, House No-2, Road No-142, Gulshan-1, Dhaka.
- 5 H.E. High Commissioner, High Commission of Bangladesh, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100021, India. (By Bag).
- 6 Director General, Immigration & Passport, Dhaka.
- 7 Executive Director, Jute Diversification Promotion Center, 145, Monipuri para, Tajgong, Dhaka.
- 8 Ms. Shoheli Shirin Ahmed, Joint Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
- 9 Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka
- 10 Immigration Officer, Land Port Authority, Benapole/Jessore.
- 11 Mr. Mainul Haq, Director (PMI), Jute Diversification Promotion Centre, 145, Monipuri para, Tajgong, Dhaka.
- 12 Miss. Seema Bose Adhara, Director (M.R.P) Jute Diversification Promotion Center, 145, Monipuri para, Tajgong, Dhaka.
- 13 Assistant Programmer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka. (With a request to publish in website).
- 14 Ms. Tinku Rani Saha, Administrative Officer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.

  
(Nilufer Nazneen) 12.12.17.  
Deputy Secretary  
Phone. 9571219(Off)