

Government of the People's Republic of Bangladesh
Ministry of Textiles & Jute
Bangladesh Secretariat, Dhaka.
www.motj.gov.bd

Memo No.24.00.0000.111.19.454.12-401

Dated: 26.04.2018

To: The Chief Accounts Officer
Ministry of Textiles and Jute
CGA Bhaban, Sehunbagicha, Dhaka.

Sub: Government Approval to participate in the "Study Tour" in UK from 11th May to 16th May, 2018.

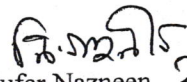
The undersigned is directed to convey the approval of the Government to the following officials to participate in the "Study Tour" under the project titled "Sheikh Rehana Textile Engineering College, Gopalgong Project" to be held in United Kingdom (UK) from 11th May to 16th May 2018, 06 (six) days or from the date of actual journey (excluding travel time) under the following terms and conditions:

No	Name, Designation and Office Address	Team
01.	Mr. Md. Faizur Rahman Chowdhury, Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.	Team Leader
02.	Mr. Mohammad Ismail, Director General, Department of Textiles, Dhaka.	Member
03.	Mr. Md Khurshid Iqbal Rezvi, Project Director (Joint Secretary), Department of Textiles, Dhaka.	Member
04.	Mrs. Nilufer Nazneen, Deputy Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.	Member
05.	Mrs. Jasmin Nahar, Deputy Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.	Member
06.	Mr. Mohammed Mizanur Rahman, Director (Deputy Secretary), IMED, M/O Planning, Dhaka.	Member
07.	Mr. Miah Mohammad Ashraf Reza Faridy, Senior Assistant Chief, Planning commission, Dhaka.	Member
08.	Mr. Raju Ahamed, Assistant Director, Department of Textiles, Dhaka.	Member

2. The Terms & Conditions are as follows:

- The duration of visit including the transit time will be treated as on duty.
- They will draw their pay and allowances in local currency.
- All expenses will be borne by "Sheikh Rehana Textile Engineering College, Gopalgong" Project, Department of Textile Dhaka, Bangladesh.
- On return from abroad, they will submit a report to the Ministry within 15 (Fifteen) days as per prescribed format.

3. This order is issued with the approval of the competent authority.


Nilufer Nazneen
Deputy Secretary
Phone No. 9540477
26.4.18.

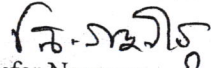
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Copy forwarded for kind information and necessary action (not according to the seniority):

- Cabinet Secretary, Cabinet Division, Government of the People's Republic of Bangladesh.
- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.

03. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
05. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
06. Mr. Md. Faizur Rahman Chowdhury, Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
07. H.E. The High Commissioner, British High Commission in Dhaka.
08. H.E. The High Commissioner, High Commission of Bangladesh in London.
09. Director General of (Europe Wing) Ministry of Foreign Affairs, Segun Bagicha, Dhaka: with a request to issue a note verbal for visa processing for the mentioned members of the delegation.
10. Mr. Mohammad Ismail, Director General, Department of Textiles, Dhaka.
11. Director General, Immigration and passports, Agargoan, Dhaka.
12. Director, Hazrat Shah Jalal International Airport, Dhaka.
13. Mr. Md Khurshid Iqbal Rezvi, Project Director (Joint Secretary), Department of Textiles, Dhaka.
14. Mrs. Nilufer Nazneen, Deputy Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
15. Mrs. Jasmin Nahar, Deputy Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
16. Mr. Mohammed. Mizanur Rahman, Director (Deputy Secretary), IMED, M/O Planning, Dhaka.
17. Mr. Miah Mohammad Ashraf Reza Faridy, Senior Assistant Chief, Planning commission, Dhaka.
18. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
19. Mr. Raju Ahamed, Assistant Director, Department of Textiles, Dhaka.
20. Assistant Programmer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
(With request to upload MOTJ website)
21. Protocal officer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.


Nilufer Nazneen 26.4.18.
Deputy Secretary.