

Government of the People's Republic of Bangladesh
Ministry of Textiles and Jute
Jute Section-1
Bangladesh Secretariat, Dhaka.
www.motj.gov.bd

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Date: 26/06/2016

To : Chief Accounts Officer
Ministry of Textiles and Jute
Segun Bagicha, Dhaka.


Subject: Government sanction for the visit of the delegation of the Ministry of Textiles and Jute to United States of America and Mexico.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation in as official visit to United States of America and Mexico from 1st August 2016 to 10th August 2016 for 10 (ten) days or from nearest possible date (excluding transit and travel time) for the expansion of export market of jute products and to identify the potentiality of jute goods export to these countries:

01.	Mr. Md. Emaz Uddin Pramanik MP, Honorable Minister, Ministry of Textiles and Jute, Govt. of Bangladesh, Dhaka.	Leader of the delegation
02.	Mr. Matiur Rahman, Joint Secretary (Jute) Ministry of Textiles and Jute, Govt. of Bangladesh, Dhaka.	Member
03.	Mr. Md. Akhtaruzzaman, Deputy Secretary & Private Secretary to Honorable Minister, Ministry of Textiles and Jute, Dhaka.	Member
04.	Mr. Muhammad Salehuddin, Deputy Secretary & Secretary, Bangladesh Jute Mills Corporation (BJMC), Dhaka	Member
05.	Mr. Md. Suja ud dula Pramanik, Personal Assistant to Honorable Minister, Ministry of Textiles and Jute, Dhaka.	Member
06.	Mrs. Nasrin Sabiha Akter Banu, Personal Assistant to Honorable Minister, Ministry of Textiles and Jute, Dhaka.	Member
07.	Mrs. Surove Aktar, daughter-in-law of Honorable Minister, Ministry of Textiles and Jute, Dhaka will accompany him during tour.	Member
08.	Ms. Fariha Islam, Grand daughter of Honorable Minister, Ministry of Textiles and Jute, Dhaka will accompany him during tour.	Member

02. Honorable Minister will enjoy ex-Bangladesh leave after his official visit for 30 (thirty) days.
03. This sanction is subject to the following terms and conditions:
- From serial # 01 to 06 of the above mentioned delegation will be treated as on duty during the period of their visit including the transit.
 - They will draw their pay and allowances in local currency.
 - All the expenses of the Official members from Serial # 01 to 06 will be borne by Bangladesh Jute Mills Corporation (BJMC) from their budgetary allocation under the head "Market Promotion".
 - All the cepenses of Serial # 07 to 08 of Mrs. Surove Aktar and Ms. Fariha Islam and expenses during ex-Bangladesh leave of Honorable Minister will be borne by themselves.
 - The delegation will submit a report on the tour to the Ministry of Textiles & Jute within 15 (Fifteen) days of their return.
03. This order is issued with the approval of the competent authority.

Yours Sincerely

(Matiur Rahman)
Joint Secretary
Phone-9540234
matiur3o@yahoo.com

Copy for kind information and necessary action (not in order of seniority):

1. H.E. Md. Emaz Uddin Pramanik MP, Honorable Minister, Ministry of Textiles and Jute, Govt. of Bangladesh, Dhaka.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000.
5. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (With request to arrange issuance of Note Verbale).
6. H.E. Ambassador, Embassy of the United States of America Madani Avenue, Baridhara, Dhaka-1212 Bangladesh.
7. H.E. Ambassador, Embassy of Mexica. New Delhi, India.
8. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh, Washington DC, 3510 International Drive, NW, Washing DC 20008, USA (by diplomatic bag)
9. H.E. Ambassador, Embassy of the Peoples Republic of Bangladesh, Mexico City, Mexico (by diplomatic bag)
10. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Mexico (by diplomatic bag)
11. Director General, Department of Immigration on Passports office, Agargon, Dhaka
12. Chairman, Bangladesh Jute Mills Corporation (BJMC), Motijheel, Dhaka-1000.
13. Mr. Matiur Rahman, Joint Secretary (Jute) Ministry of Textiles and Jute, Govt. of Bangladesh, Dhaka
14. Mr. Md. Akhtaruzzaman, Deputy Secretary & Private Secretary to Honorable Minister Ministry of Textiles and Jute, Dhaka
15. Mr. Muhammad Salehuddin, Deputy Secretary & Secretary, Bangladesh Jute Mills Corporation (BJMC), Dhaka
16. PS to Honorable Minister, Ministry of Textile's and Jute, Govt. of Bangladesh, Dhaka.
17. PS to Honorable State Minister, Ministry of Textile's and Jute, Govt. of Bangladesh, Dhaka.
18. PS to Secretary, Ministry of Textile's and Jute, Govt. of Bangladesh, Dhaka.
19. Mr. Md. Suja ud dula Pramanik, Personal Assistant to Honorable Minister Honorable State Minister, Ministry of Textiles and Jute, Dhaka.
20. Mrs. Nasrin Sabiha Akter Banu, Personal Assistant to Honorable Minister Ministry of Textiles and Jute, Dhaka.
21. Mrs. Surove Aktar, daughter-in-law of Honorable Minister, Ministry of Textiles and Jute, Dhaka will accompany him during tour
22. Ms. Fariha Islam, Grand daughter of Honorable Minister, Ministry of Textiles and Jute, Dhaka will accompany him during tour.
23. Assistant Programmer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000. (with request to publish in website of Ministry of Textiles and Jute)
24. Protocol Officer, Bangladesh Jute Mills Corporation, Motijheel, Dhaka-1000.


26/06/2016
(Matiur Rahman)
Joint Secretary
Phone-9540234
jute1.motj@gmail.com