



No-24.00.0000.111.18.332.23. **332**

Dated: 23/04/2024

Notification

The undersigned is directed to convey the government's approval of earned leave (ex-Bangladesh) in favour of Syeda Farhana Kawnine, Joint Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka for travelling to Saudi Arabia to perform Holy Hajj for 45(forty five) days starting from 01/06/2024 to 15/07/2024 (including travel time) or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of her salary and allowances should be paid in foreign currency.
- (b) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- (c) She will be accompanied by her husband Mr Mohammad Sayedur Rahman
- (d) All the expenses of the travel will be borne by herself.
- (e) She will return to the country on the schedule date.

02. The competent authority has given its permission for the issuance of this notification.

By order of the President,

(Md. Zillur Rahman)

Deputy Secretary

Phone No: 55100477

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Dated: 23/04/2024

Copy forwarded for kind information and necessary action (Not According to Seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat/Principal Secretary to the Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
2. Senior Secretary, Ministry of Public Administration, Dhaka
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia in Dhaka, Bangladesh
5. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Riyadh, Saudi Arabia
6. Director General, Department of Immigration and passport, Agargaon, Dhaka
7. Executive Director, Hazrat Shah Jalal International Airport, Dhaka
8. Syeda Farhana Kawnine, Joint Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
9. PS to Hon. Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
10. Director (Immigration), Hazrat Shahjalal International Airport, Dhaka
11. Deputy Director, Bangladesh Government Printing Office, Tejgaon, Dhaka (With request for the publication of the next issue in Bangladesh Gazette)
12. PS to Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
13. Chief Accounts & Finance Officer, Ministry of Textiles & Jute, Segunbagicha, Dhaka
14. Systems Analyst, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
15. Accounts Officer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
16. Personal Officer to Additional Secretary (Admin), Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
17. Personal Officer to Joint Secretary (Admin), Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
18. Protocol Officer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
19. Personal File/Office Copy.