

Government of the People's Republic of Bangladesh
Ministry of Textiles & Jute
Planning Section-2
Bangladesh Secretariat, Dhaka
www.motj.gov.bd

Memo No.24.06.0000.206.14.023.12- 779

Dated: 28/05/2017

Form: Md.Shamimuzzaman
Senior Assistant Chief

To: Chief Accounts Officer
Ministry of Textiles & Jute
Segun Bagicha, Dhaka.

Sub: Study Tour of 07 (Seven) Members Delegation to Thailand from 30th May to 4th June, 2017 Or total 6(Six) days including travel time from the date of starting time.

Dear Sir,

With reference to the above, the undersigned is directed to inform you that the Government of Bangladesh is pleased to approve the Study Tour of the following 7(Seven) members of the Ministry of Textiles & Jute and Bangladesh Sericulture Development Board respectively to visit Thailand from 30th May to 4th June, 2017 or Total 6(Six) days (Including travel period) from the date of commencement time of leave.

Sl. No	Name	Designation	Office
01.	Dilip Kumar Saha	Additional Secretary	Ministry of Textiles & Jute
02.	Md.Serajul Islam	Project Director	Bangladesh Sericulture Development Board
03.	Md.Akhtaruzzaman	Deputy Secretary	Ministry of Textiles & Jute
04.	Md.Shamimuzzaman	Senior Assistant Chief	Ministry of Textiles & Jute
05.	Mohammad Nasir Uddin	Senior Assistant Secretary	Ministry of Textiles & Jute
06.	Nasrin Sabiha Akter Banu	Assistant Personal Secretary to Minister.	Ministry of Textiles & Jute
07.	Tahmida Nasrin	Daughter of Nasrin Sabiha Akter Banu, Assistant Personal Secretary to Minister.	Ministry of Textiles & Jute

2. Terms & Conditions:

- 1) The delegation will leave Dhaka on or near 30/5/2017 and return to Bangladesh on or near 04/06/2017.
- 2) The Period of the Study tour including transit will be treated as on duty.
- 3) All the expenses of the official members (Serial no 01-06) of the delegation in connection with the study tour will be borne from the allocation of the Project Namely "Integrated Plan for Extension and Development of Sericulture in Bangladesh".
- 4) All the expenses of the Non- official member (Serial no 07) of the delegation in connection will be borne by herself.
- 5) They (Serial no 01-06) will draw their Salary in local currency and no part of it shall be drawn in foreign currency.

3. This order is issued with the approval of the competent authority.


28.5.17
Md.Shamimuzzaman
Senior Assistant Chief
Phone:9540525

Memo No.24.06.0000.206.14.023.12-

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Copy forwarded for kind information and necessary action (Not in order of Seniority):

- 01) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 02) Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.

- 03) Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (With request to arrange issuance of a Note Verbal).
- 04) H.E. Ambassador, Embassy of Thailand in Bangladesh, House-14, Road No-11, Baridara, Dhaka.
- 05) H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand (By Bag).
- 06) Dilip Kumar Saha, Additional Secretary, Ministry of Textiles & Jute.
- 07) Director General, Immigration & Passport, Dhaka.
- 08) Director, Hazrat Shahzalal International Airport, Kurmitola, Dhaka.
- 09) P.S. to Hon'ble Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
- 10) P.S. to Hon'ble State Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
- 11) P.S. to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka.
- 12) Md.Serajul Islam, Project Director, Bangladesh Sericulture Development Board
- 13) Md.Akhtaruzzaman, Deputy Secretary, Ministry of Textiles & Jute
- 14) Md.Shamimuzzaman, Senior Assistant Chief, Ministry of Textiles & Jute
- 15) Mohammad Nasir Uddin, Senior Assistant Secretary, Ministry of Textiles & Jute
- 16) Nasrin Sabiha Akter Banu, Assistant Personal Secretary to Minister, Ministry of Textiles & Jute
- 17) Tahmida Nasrin, Daughter of Nasrin Sabiha Akter Banu, Assistant Personal Secretary to Minister. Ministry of Textiles & Jute.



28.5.17

Md.Shamimuzzaman
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