

Government of the People's Republic of Bangladesh  
Ministry of Textiles & Jute  
Planning Section-1  
[www.motj.gov.bd](http://www.motj.gov.bd)

Memo No-24.00.0000.206.14.013.17-602

Date: 13/12/2017

From: Mr. Md. Shamimuzzaman  
Senior Assistant Chief  
Ministry of Textiles & Jute, Dhaka

To: Chief Accounts Officer  
Ministry of Textiles & Jute  
Segun Bagicha, Dhaka.

**Sub: Government sanction for the participation in the visit to Indonesia and Singapore.**

Dear Sir,

With reference to the above, the undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to approve the Study Tour of the following 4(four) members of the Ministry of Textiles & Jute and Directorate of Textiles respectively to visit Indonesia and Singapore from 31/12/2017 to 06/01/2018 or near 07(Seven) days from the date of commencement time of leave (excluding travel period).

Sl.	Name	Designation	Remarks
01.	Mr.Md.Faizur Rahman Chowdhury	Secretary Ministry of Textiles & Jute	Team Leader
02.	Mr.Mohammad Ismail	Director Directorate of Textiles	Member
03.	Mr. Md. Husnul Mahmud Khan	Additional Secretary Ministry of Textiles & Jute	Member
04.	Mr. Md.Abdus Salam	Deputy Director Directorate of Textiles	Member

2. Terms & Conditions:

- The delegation will leave Dhaka to Indonesia and Singapore on or convenient date near to 30/12/2017 and the return Bangladesh on or near to 07/01/2018.
  - The Period of the study tour including transit will be treated as on duty.
  - All expenses in connection with the study tour will be funded from the allocation of the Project Namely "Establishment of Sunamgonj Textile Institute".
  - They will draw their salary in local currency and no part of it shall be drawn in foreign currency.
3. This order is issued with the approval of the competent authority

  
(Md. Shamimuzzaman)  
Senior Assistant Chief  
Phone:9540525

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Copy forwarded for kind information and necessary action (Not in order of Seniority):

- Cabinet Secretary/Principal Secretary, Govt. of the People's Republic of Bangladesh.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.  
**(With request to arrange issuance of a Note Verbal and etc.)**
- H.E. High Commissioner, High Commission of Singapore in Bangladesh, 8/B, Gulshan Avenue, Bir Uttam Mir Shawkat Sharak, Dhaka-1212.
- H.E. High Commissioner, High Commission of Bangladesh in Singapore. 91 Bencoolen Street, 06-01 Sunshine Plaza. Singapore 189652.

07. H.E. Ambassador, Embassy of the Republic of Indonesia, Plot-14, Road-53, Gulshan-2, Dhaka-1212.
08. H.E. Ambassador, Embassy of the People's Republic of Bangladesh. Jl. Karang Asem Utara, Block C4, Kav.42 No.12 Kuningam, Jakarta, Selatan-12950, Indonesia.
09. Mr. Md. Faizur Rahman Chowdhury Secretary, Ministry of Textiles & Jute. Bangladesh Secretariat Dhaka.
10. Mr. Mohammad Ismail, Director, Directorate of Textiles, 7-9 Kawran Bazar, Dhaka.
11. Mr. Md. Husnul Mahmud Khan, Additional Secretary, Ministry of Textiles & Jute. Bangladesh Secretariat Dhaka.
12. Director General, Immigration & Passport, Dhaka.
13. Director Hazrat Shahzalal, International Airport, Kurmitola Dhaka.
14. P.S to Honorable Minister, Ministry of Textiles & Jute, , Bangladesh Secretariat ,Dhaka.
15. P.S to Honorable State Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
16. P.S to Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
17. Mr. Md. Abdus Salam, Deputy Director(Tec.) Directorate of Textiles, 7-9 Kawran Bazar, Dhaka.
18. Programmer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.(With request to publish in website)
19. P.O to Additional Secretary (Admin/Planning), Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.

  
13.12.17  
(Md. Shamimuzzaman)  
Senior Assistant Chief  
Phone:9540525