

Government of the People's Republic of Bangladesh
Ministry of Textiles and Jute
Jute Section-1
Bangladesh Secretariat, Dhaka.
www.motj.gov.bd

Ref: 24.00.0000.118.25.008.15-69

Date: 15/02/2018

Government Order

The undersigned is directed to convey the Government's approval to Md. Abdus Sattar, Personal Officer to Hon'ble Minister, Ministry of Textiles & Jute to visit Saudi Arabia from 18/02/2018 to 21/02/2018 or in the nearest time under the following terms and conditions:

- (a) All related expenses of this travel will borne by Bangladesh Jute Mills Corporation (BJMC);
- (b) The period of his visit and time spend for travel will be treated as on duty;
- (c) He will draw his pay and allowances in local currency; and
- (d) He will not be allowed to stay abroad more than the approved period.

02. This order is issued with the approval of the competent authority.



15/02/18
Khen Chan
Deputy Secretary
Phone-9571219.

Ref: 24.00.0000.118.25.008.15-69(14)

Date: 15/02/2018

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with request to arrange issuance of a Note Verbale).
02. Chairman, Bangladesh Jute Mills Corporation(BJMC), Motijheel, C/A., Dhaka-1000.
03. Director General, Directorate of Immigration and Passport, Dhaka.
04. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, Saudi Arabia. Sulaimania, Al-Waroud Quartere, North of Aruba Street, Riyadh, KSA, P.O. BOX-94395, Riyadh-11693.
05. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia in Bangladesh, House-5 (NE), Road-83, Gulshan-2, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Deputy Secretary (Admn/Co-ordination), Ministry of Textiles and Jute, Dhaka.
08. PS to the Hon'ble Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
09. PS to the Hon'ble State Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
10. PS to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
11. Chief Accounts Officer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
- ✓12. Programmer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.Dhaka.
13. Protocol Officer, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
14. Md. Abdus Sattar, Personal Officer to Hon'ble Minister, Ministry of Textiles & Jute. Bangladesh Secretariat, Dhaka-1000.


15/02/18
(Khen Chan)
Deputy Secretary
Phone-9571219.